



## Otter Pond Homeowner's Association

**Board Meeting Agenda**  
**Wednesday, January 14, 2015; 10:00 A.M.**

At "Sooolutions" Mailing Center, Oxbow Drive,  
across from Applebee's Restaurant  
(next to Pancho's restaurant) Montrose CO  
Email: [otterpondhoa@gmail.com](mailto:otterpondhoa@gmail.com)

**Board Members: (2015)** President - Becky Waugh;  
Vice President - Margaret Noah; Secretary - Roy  
Anderson; Treasurer - Tim Heavers; Member-At-Large -  
Pat Vitela

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### WELCOME:

Call the meeting to order; Roll Call; Recognition of Homeowners; Scheduled Visitors & Guests, if any

### ADDITIONS/CHANGES TO THE AGENDA:

Review and approve the minutes from the previous Board meeting of December 9<sup>th</sup>, 2014.  
(Jennifer will email minutes in advance of this meeting.)

### UNFINISHED BUSINESS:

- \* **Discussion Regarding Ongoing Non-Compliance Issues:** Pat & Board
- \* **Records Security Discussion:** Postponed until Tim returns
- \* **Discuss Landscape Contract RFP Responses:** Roy & Board

### NEW BUSINESS:

- \* **Discussion of Annual Board Responsibilities:** Becky & Board
- \* **New Non-Compliance Issues:** Pat & Board
- \* **Review Financial Reports:** Mailed by Tim on 12/31/14 – Board Discussion (please print a copy to bring to meeting); discuss outstanding collections, if any.
- \* **Discuss Reserve Study:** Postponed until Tim returns
- \* **Discuss Compensation for Two Otter Pond Functions:** Sidewalk Snow Removal by O.P. Volunteers; O.P. Tax Preparation by Hendrix & Associates
- \* **Designate Otter Pond "Registered Agent" for Colorado State Communications**
- \* **Presentation of any other new business and/or other concerns:** Board
- \* **Discuss ideas for the next Newsletter:** Board
- \* **Committee Input:** Margaret
  - Architectural
  - Neighborhood Watch
  - Open Space
  - Pond
  - Social
  - Boathouse

**NEXT REGULARLY SCHEDULED BOARD MEETING:** Wednesday, February 11<sup>th</sup>, 2015 – 10:00 a.m.